

**WEST HILLS AREA WATER POLLUTION CONTROL AUTHORITY
AGENDA
REGULAR MEETING
November 15, 2022 – 6:00PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL:

Marsha Feeney, Douglas Flanders, Elizabeth Frederick, Sue Guetzlaff, Ken Lazan, Chris Remaley, and James Ternent

OTHERS PRESENT:

Ty Heller, Stacy Hartman and Josh James

CONCERNS OF THE VISITORS

MINUTES:

Approval of the minutes of the regular meeting of October 25, 2022

BILLS AND COMMUNICATIONS:

List C of bills to be paid \$15,215.97

REPORT OF THE SECRETARY

REPORT OF THE TREASURER:

Balances as of October 31, 2022

Capital Improvements & Major Maintenance/Replacement Fund

Distributed as follows:

Capital Budget/Reserve Account	
WWTP Expansion Account	
Major Maintenance/Replacement Cost Account	
Debt Service Reserve Account	
Revenue Checking Account	\$466,248.87
Revenue Savings Account	\$ 52,788.75
2008 Sanitary Sewer Project Account	\$ 55,172.52
2008 Project – PennVest Depository Account	\$ 39,055.21
WWTP Phase II - PennVest Depository Account	\$ 30,269.27

Approval of the Treasurer's Report and List A \$15,097.81 and List B \$22,972.77 of disbursements - \$38,070.58.

REPORTS:

Current Financial & Customer Reports

1. Accounts Receivable
2. Payment Delinquencies & approval of lien filings as necessary

MANAGER'S REPORT:

1. DMR Report
Treatment Plant Operation .47 MGD
2. Operations Report
3. Dye Tests/Manhole Inspection Summary

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ITEMS FOR DISCUSSION:

1. East Franklin Township/Fox Hollow Service Request
2. SCADA System/Computer Replacement
3. Applewold Pump Station

UNFINISHED BUSINESS:

1. Sherwood Drive repair
2. Customer payment methods

NEW BUSINESS:

1. Turkey or ham for employees for Christmas
2. Possibility of outsourcing lab work

FINANCE COMMITTEE:

1. Schedule finance committee meeting before December 20, 2022.

PERSONNEL COMMITTEE:

1. Schedule budget committee meeting before December 20, 2022.
2. Employee Policy Manual
3. Manager position – Special Meeting review

ADJOURNMENT:

There being no further business to transact, the meeting adjourned at ____: ____PM.

Next meeting will be held Tuesday, December 20, 2022 at 6:00pm.